



JOB OPPORTUNITY

4CS OF PASSAIC COUNTY, INC. IS CURRENTLY HIRING FOR A Caseworker

The Caseworker is responsible for assessing clients' child care need(s) and making appropriate referrals to all resource services available. Provides counseling, assistance and education to clients, providers and families in the community on all childcare resources and quality child care. Counsel clients on child care options and their rights and responsibilities. Liaison between clients and providers and within department staff. Maintains knowledge of resources available for provision of child care services (both family and center based) and refers clients appropriately. Utilize the Extended Services Referral to find new resources that could help parents with Special Needs Children, with legal problems, with abusive spouse, and with other problems that may be detected or observed while counseling. Establish new contacts with resources that can make it easier for families to obtain resources. Keeps a listing of all Community Resources available for families and makes referrals appropriately. Assists, receives and assesses all requests for child care services.

Education and Experience Required:

- Bachelor's degree in social work, early childhood education, psychology or other related field, and 1 to 2-year(s) experience.
- Experience parent/family support, early childhood services, community events and engagement.
- Strong interpersonal skills and ability to establish and develop trusting relationships.
- Experience collecting, organizing, recording and processing information.

Please send cover letter and resume to hr@4cspassaic.net