



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT

NEW JERSEY CHILD CARE SUBSIDY PROGRAM
SPECIAL CARE POLICY
PRIORITIZING CHILDREN WITH DISABILITIES IN CHILD CARE

PARENT/GUARDIAN(S)

When you have a child with a disability or special health-care needs, it can be challenging to find the right child care services. It is important to do your research and visit the child care provider to make sure the program can meet your child's unique needs.

It is the responsibility of the parent/guardian to provide supporting documentation from a licensed healthcare professional that is dated within the last 12 months.

You must submit the following to your local Child Care Resource and Referral (CCR&R) agency:

- Medical documentation signed by a licensed healthcare professional (such as a doctor/physician, psychologist, psychiatrist) that verifies your child's disability;
- OR**
- The "New Jersey Child Care Subsidy Program Child Verification Form" (CC-216) signed by a licensed healthcare professional (such as a doctor/physician, psychologist, psychiatrist) that verifies your child's disability.

Note: If you choose to submit a report from the school system, such as an Individualized Education Program (IEP) or Individualized Family Service Plan (IFSP), you must also submit the "New Jersey Child Care Subsidy Program Child Verification Form" (CC-216) signed by a licensed healthcare professional in order to verify your child's disability.

CHILD CARE PROVIDERS

The parent/guardian is responsible for submitting documentation of their child's disability to the CCR&R agency. The CCR&R agency will determine if the child(ren) meet the criteria of the "Disabled Child" definition and will authorize approval for the "Special Care Rate" (formerly known as the "Special Needs Rate").

In many instances, a new agreement may need to be reissued to the child care providers reflecting the new rate. A "**Disabled Child**" is defined as an individual who is less than 19 years of age who has a documented medical or physical impairment which reduces their ability to function independently; and who requires the personal services of a caretaker (child care provider) to maintain his or her basic level of functioning in an age-appropriate manner.

It is very important that all staff members participate in child development training, and any other specialized professional development training to appropriately meet the unique needs of each child.

Online Trainings are available for free or for a minimal fee through:

- The New Jersey Workforce Registry website at: <https://www.njccis.com/njccis/home> or;
- The New Jersey Child Care Subsidy Program website at: <http://www.childcarenj.gov/Providers/Training>

In-person trainings are also available at your local Child Care Resource and Referral (CCR&R) Agency. Contact your local CCR&R for more information.

Please note: Agreements that qualify for the Special Care Rate must have been submitted with supporting documentation and certified on or after January 6, 2019.



State of New Jersey
DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
CHILD CARE SUBSIDY PROGRAM

Child Verification Form

Part 1: Completed by Parent

Name of Child: _____ Date of Birth: ____ / ____ / ____

Street Address: _____

City: _____ State: _____ Zip Code: _____

CONSENT TO RELEASE INFORMATION

I authorize the licensed health professional listed below to share information about my child's condition with the Child Care Resource and Referral Agency (CCR&R). I understand that this form will only be used for verification purposes for the New Jersey Child Care Subsidy Program. I understand that if circumstances regarding my child's condition change, I must immediately notify my CCR&R.

Name of Parent: _____
please print

Parent Signature: _____ Date: ____ / ____ / ____

PART 2: Completed by a Licensed Health Professional

INSTRUCTIONS: Please provide the information below to help us determine how we might meet the needs of this family. You may be contacted by the agency listed to verify this information.

Licensed Health Professional Name: _____
please print

Licensed Health Professional Title: _____ License/Credential No: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Phone: _____ Fax: _____

NOTICE TO LICENSED HEALTH PROFESSIONAL

By signing, I certify that the above named child has a documented medical or physical impairment which reduces his or her ability to function independently. This child requires the personal services of a caretaker to maintain his or her basic level of functioning in an age-appropriate manner. The information provided is true and accurate to the best of my understanding.

List Child Disability: _____

Licensed Health Professional Signature: _____ Date: ____ / ____ / ____

CCR&R USE ONLY

CCR&R Name/Address: _____

CCR&R Representative Signature: _____ Date: ____ / ____ / ____



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
MAXIMUM CHILD CARE PAYMENT RATES
FAMILY CHILD CARE HOMES AND APPROVED HOMES

Effective: January 6, 2019

	REGISTERED FAMILY CHILD CARE HOMES			ACCREDITED FAMILY CHILD CARE HOMES			APPROVED HOMES FFN & IN-HOME PROVIDERS		
	MONTHLY	WEEKLY	DAILY	MONTHLY	WEEKLY	DAILY	MONTHLY	WEEKLY	DAILY
INFANTS <i>Birth to 17 Months</i>									
Full Time Care (6 hrs or more)	670.28	154.80	30.96	703.20	162.40	32.48	403.56	93.20	18.64
3/4 Time (4 or 5 hrs)		116.10	23.22		121.80	24.36		69.90	13.98
Part Time Care (2 or 3 hrs)	335.14	77.40	15.48	351.60	81.20	16.24	201.78	46.60	9.32
1/4 Time (1 hr or fewer)		38.70	7.74		40.60	8.12		23.30	4.66
INFANTS <i>Birth to 17 Months (Special Care Rate)</i>									
Full Time Care (6 hrs or more)	814.04	188.00	37.60	856.48	197.80	39.56	487.56	112.60	22.52
3/4 Time (4 or 5 hrs)		141.00	28.20		148.35	29.67		84.45	16.89
Part Time Care (2 or 3 hrs)	407.02	94.00	18.80	428.24	98.90	19.78	243.78	56.30	11.26
1/4 Time (1 hr or fewer)		47.00	9.40		49.45	9.89		28.15	5.63
TODDLERS <i>18 to 29 Months</i>									
Full Time Care (6 hrs or more)	670.28	154.80	30.96	703.20	162.40	32.48	403.56	93.20	18.64
3/4 Time (4 or 5 hrs)		116.10	23.22		121.80	24.36		69.90	13.98
Part Time Care (2 or 3 hrs)	335.14	77.40	15.48	351.60	81.20	16.24	201.78	46.60	9.32
1/4 Time (1 hr or fewer)		38.70	7.74		40.60	8.12		23.30	4.66
TODDLERS <i>18 to 29 Months (Special Care Rate)</i>									
Full Time Care (6 hrs or more)	814.04	188.00	37.60	856.48	197.80	39.56	487.56	112.60	22.52
3/4 Time (4 or 5 hrs)		141.00	28.20		148.35	29.67		84.45	16.89
Part Time Care (2 or 3 hrs)	407.02	94.00	18.80	428.24	98.90	19.78	243.78	56.30	11.26
1/4 Time (1 hr or fewer)		47.00	9.40		49.45	9.89		28.15	5.63
PRESCHOOL <i>30 Months to 5 Years</i>									
Full Time Care (6 hrs or more)	526.52	121.60	24.32	549.92	127.00	25.40	314.36	72.60	14.52
3/4 Time (4 or 5 hrs)		91.20	18.24		95.25	19.05		54.45	10.89
Part Time Care (2 or 3 hrs)	263.26	60.80	12.16	274.96	63.50	12.70	157.18	36.30	7.26
1/4 Time (1 hr or fewer)		30.40	6.08		31.75	6.35		18.15	3.63
PRESCHOOL <i>30 Months to 5 Years (Special Care Rate)</i>									
Full Time Care (6 hrs or more)	670.28	154.80	30.96	703.20	162.40	32.48	403.56	93.20	18.64
3/4 Time (4 or 5 hrs)		116.10	23.22		121.80	24.36		69.90	13.98
Part Time Care (2 or 3 hrs)	335.14	77.40	15.48	351.60	81.20	16.24	201.78	46.60	9.32
1/4 Time (1 hr or fewer)		38.70	7.74		40.60	8.12		23.30	4.66
SCHOOL-AGE <i>5 to 13 Years</i>									
Full Time Care (6 hrs or more)	526.52	121.60	24.32	549.92	127.00	25.40	314.36	72.60	14.52
3/4 Time (4 or 5 hrs)		91.20	18.24		95.25	19.05		54.45	10.89
Part Time Care (2 or 3 hrs)	263.26	60.80	12.16	274.96	63.50	12.70	157.18	36.30	7.26
1/4 Time (1 hr or fewer)		30.40	6.08		31.75	6.35		18.15	3.63
SCHOOL-AGE <i>5 to 19 Years (Special Care Rate)</i>									
Full Time Care (6 hrs or more)	670.28	154.80	30.96	703.20	162.40	32.48	403.56	93.20	18.64
3/4 Time (4 or 5 hrs)		116.10	23.22		121.80	24.36		69.90	13.98
Part Time Care (2 or 3 hrs)	335.14	77.40	15.48	351.60	81.20	16.24	201.78	46.60	9.32
1/4 Time (1 hr or fewer)		38.70	7.74		40.60	8.12		23.30	4.66

The amounts listed above represent the maximum authorized rates for child care. The parent/applicant may select a provider with a cost higher than these maximum rates; however, in such instances, the parent/applicant is totally responsible for all expenses in excess of these maximum rates, as well as for the required co-payment.

Proportionate to the full time and part time rates listed above, maximum amounts paid only through the TANF Work First New Jersey and Transitional Child Care program include rates for 3/4 time (4 or 5 hours per day) and 1/4-time (1 hour per day) for agreements created prior to December 17, 2018. TANF and non-TANF Agreements created on or after December 17, 2018 will utilize 'Full Time Care' and 'Part Time Care' rates. 'Full Time Care' is 6 hours or more and 'Part Time Care' is less than 6 hours. The Special Provider/caregivers eligible for accredited rates include:

- > Licensed child care centers accredited by the National Association for the Education of Young Children - National Academy of Early Childhood Programs, Council on Accreditation (COA) of Services for Families and Children, and National Early Childhood Professional Accreditation (NECPA) prior to June 1, 2018.
- > Registered family child care providers accredited by the National Association for Family Child Care;